

QuickBooks 2015: The Missing Manual: The Official Intuit Guide to QuickBooks 2015

Bonnie Biafore



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The important stuff you need to know:

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- Follow the money. Track everything from billable and unbillable time and expenses to income and profit.
- Keep your company financially fit. Examine budgets and actual spending, income, inventory, assets, and liabilities.
- Gain insights. Open a new dashboard that highlights your company's financial activity and status the moment you log in.
- Spend less time on bookkeeping. Create and reuse bills, invoices, sales receipts, and timesheets.
- Find key info. Use QuickBooks' Search and Find features, as well as the Vendor, Customer, Inventory, and Employee Centers.

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